RULES

of the

Royal Antediluvian Order of Buffaloes

GRAND AUSTRALASIAN BANNER

(Revised and Approved, July, 1960)



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VIII

ALL ANTECEDENT RULES ARE NOW RESCINDED

RULES

of the

ROYAL ANTEDILUVIAN ORDER OF BUFFALOES.

GRAND AUSTRALASIAN BANNER Revised And Approved July 1960

CONSTITUTION.

The Order shall be called "The Royal Antediluvian Order of Buffaloes, Grand Australasian Banner".

The Objects of the Order are:-

- (a) To relieve by donation necessitous Members, their wives and families, necessitous widows, and the families of deceased Members. To comfort the afflicted, sympathise with the sorrowing, and to aid all deserving Brethren in misfortune.
- (b) The assembling of its Members for mutual intercourse and encouragement.
- (c) The doing of such things as are conducive or incidental to the attainment of the above aims.

The Order shall comprehend an unlimited number of Members, of three Degrees, viz.:— Kangaroo, or First Degree; Primo, or Second Degree; Knights of the Order of Merit, or Third Degree; also Members of the Roll of Honour.

Its organisations shall comprise the Grand Lodge of Australasia, State Grand Lodges, Provincial Grand Lodges, Roll of Honour Councils, Knights' Chapters, Primo Lodges, Examining Councils, Kangaroo Lodges, (or Minor Lodges), Judiciary Committees and Glade Lodges.

RULES.

RULES GOVERNING THE GRAND LODGE OF AUSTRALASIA, STATE GRAND LODGES, AND PROVINCIAL GRAND LODGES (hereinafter referred to as Grand Lodge, except where expressly referred to as the Grand Lodge of Australasia).

Rule 1.—The Grand Lodge of Australasia. Supreme Head of the Order:

The Grand Lodge of Australasia shall be the supreme head of the Order, and of all Units under the Grand Australasian Banner of the Royal Antediluvian Order of Buffaloes. The headquarters of the Grand Australasian Banner shall be at 61 Regent Street, Sydney. The Grand Lodge of Australasia shall be composed of the Members of the Grand Executive of the Grand Lodge of New South Wales, plus the Grand Primo and Grand Secretary of each State Grand Lodge.

A quorum shall consist of ten Members.

That until otherwise directed by the Grand Lodge of Australasia, the Grand Executive elected by the Grand Lodge of New South Wales shall also act as the Grand Executive of the Grand Lodge of Australasia.

The Grand Lodge of Australasia shall have power upon application to issue Dispensations. Such Dispensations shall be signed by the Grand Primo of Australasia, the Deputy Grand Primo of Australasia, and the Grand Secretary of Australasia.

Each State Grand Lodge shall have full control of all Lodges within their State, subject to the Rules of the Order being fully complied with. Lodges not under the control of any State Grand Lodge, shall come under the direct control of the Grand Lodge of Australasia.

Rule 2.—Composition:

A Grand Lodge (with the exception of the Grand Lodge of Australasia), shall be composed of — The Grand Primo, Deputy Grand Primo, Grand Secretary, Grand Treasurer,

Immediate Past Grand Primo, (or Substitute for the Immediate Past Grand Primo), Grand Chamberlain, Grand Tyler, Grand Constable, Grand Registrar, Grand Alderman of Juniper, Grand Minstrel, Grand Minute Secretary, Grand Waiter, Grand Inspectors of Workings, and President of the Grand Examining Council; (all of whom must have been Certified Primos for at least two years), also Past Members of the Grand Executive who have attended Grand Lodge at least two-thirds of the Meetings during the preceding twelve months, and are financial Members of their Minor Lodge.

Grand Inspectors of Workings and Grand Minstrel shall

be appointed by the Grand Executive.

Each Provincial Grand Lodge, Roll of Honour Council, Knights' Chapter, Primo Lodge and Minor Lodge shall be represented by a Delegate, or Delegates (not exceeding two), as decided by each State Grand Executive. None other than Certified Primos, who are in possession of the Signs and Passwords of a Certified Primo, shall attend Grand Lodge as a Delegate.

A Delegate, on being elected as a Member of the Grand Executive, shall cease to represent a Lodge as a Delegate. Officers of Grand Lodge shall be elected every twelve months, viz.— at the last Meeting in December in each year.

Rule 3.— Election of Grand Primo of Australasia.

The Members of the Grand Lodge of Australasia shall

elect the Grand Primo of Australasia annually.

Those Members eligible for election to the Office of Grand Primo of Australasia shall be the Grand Primo of each State Grand Lodge. The election of the Grand Primo of Australasia shall take place at the end of December in each year, commencing in December, 1961.

When the Grand Primo of Australasia is the Grand Primo of New South Wales, the Deputy Grand Primo of New South Wales shall be the Deputy Grand Primo of Australasia; but when the Grand Primo of Australasia is the

Grand Primo of a State other than New South Wales, the Grand Primo of New South Wales shall be the Deputy Grand Primo of Australasia.

Rule 4.—Composition of Grand Executive:

The Grand Primo, Deputy Grand Primo, Grand Secretary, Grand Treasurer, Grand Chamberlain, Grand Tyler, and Immediate Past Grand Primo, (or Substitute for the Immediate Past Grand Primo), shall comprise the Grand Executive, and they are deemed to be financial Members of their Minor Lodges, notwithstanding the provisions of Rule 55, and shall be ex officio Members of all Committees. They shall deal with all correspondence, and may deal with urgent matters that may arise during the period between ordinary Meetings, such as removing of, or the closing of Minor Lodges, signing Certificates, etc. Five Members present shall form a quorum of such Grand Executive. The Grand Executive may at any time call together General, Special, or Emergency Meetings.

All decisions made at General, Special, or Emergency Meetings of the Grand Executive, must be submitted to the next Meeting of the Grand Lodge for endorsement or other-

wise.

All Members of the Grand Executive, on the expiration of their term of Office, shall be presented with a Jewel to the value of not less than £5/5/-. In the event of a further term, a Bar shall be presented, at a cost of not less than £1/1/-.

Rule 5.—Eligibility for Grand Executive:

A Member, to be eligible for election to the Grand Executive, must have been a financial Member of the Grand Australasian Banner for five years, and must have been a Knight of the Order of Merit for two years, and also must have been a financial Member of his State Grand Lodge for three years immediately prior to nomination or, in the case of a Country Member, shall have occupied the position of Grand Inspector of Workings for three years immediately prior to nomination.

Sickness for non-attendance may be considered.

Rule 6.-Election of Grand Executive:

The Grand Primo, Deputy Grand Primo, and Grand Treasurer shall be elected annually by Minor Lodges under the control of such Grand Lodge.

All Members eligible for these positions may nominate on the prescribed Form, which they shall receive from the Grand Secretary of their State Grand Lodge by the 15th September in each year.

The Minor Lodges shall, by ballot, select the Members desired to fill the positions of Grand Primo, Deputy Grand Primo, and Grand Treasurer; after which, the Official Ballot Paper, bearing the Seal of the Lodge, shall be forwarded to the Grand Secretary in envelope marked "Returning Officer", to reach him not later than 30th November.

The envelopes shall be opened by the Grand Secretary at the December Meeting of the Grand Lodge, in the presence of two Members to be selected at the said Meeting. The Grand Secretary shall announce the numbers cast for the candidates, and then declare the elected Members.

The Grand Secretary of Australasia shall be appointed by, and come under the immediate control of, the Grand Lodge of Australasia, who shall have the power to remove him and appoint a successor. He shall receive a Salary as decided upon by the Grand Lodge of Australasia.

The Grand Secretary of a State Grand Lodge shall be appointed by by the Grand Executive of the State Grand Lodge concerned, with the approval of the Grand Lodge of Australasia. He shall receive a salary agreed upon by his Grand Executive, subject to the approval of the Grand Lodge of Australasia.

The Grand Secretary of a Provincial Grand Lodge shall be appointed by the Grand Executive of the Provincial Grand Lodge concerned, with the approval of the Grand Lodge under whose direct control that particular Provincial Grand Lodge comes. He shall receive a salary as agreed upon by

his Grand Executive, subject to the approval of the Grand Lodge of Australasia.

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The Grand Chamberlain, Grand Tyler, Substitute for the Immediate Past Grand Primo, and other Grand Lodge Officers shall be elected by the Grand Lodge Delegates at the December Meeting of the Grand Lodge.

The Installation of the Grand Lodge Officers shall take place at the first Meeting of the Grand Lodge in January of each year.

Should a vacancy occur, an Officer to fill the vacancy shall be elected by the Grand Lodge Delegates.

Rule 7.-Mode of Election:

Should there be more than one candidate nominated, the candidate who polls the greatest number of votes shall be declared elected.

Rule 8.—Duties of the Grand Primo and Deputy Grand Primo:

It shall be the duty of the Grand Primo or the Deputy Grand Primo to open and preside over all Meetings of the Grand Lodge. They shall cause to be opened such Minor Lodges as the Grand Lodge of Australasia may deem advisable, after the Grand Primo of Australasia, Deputy Grand Primo of Australasia, and the Grand Secretary of Australasia have affixed the Seal of the Banner to the Dispensation, and have signed same.

The Grand Primo, Deputy Grand Primo, and Grand Secretary shall sign the R.O.H., Knights' and Primos' Certificates of Lodges under their control.

Rule 8A.—Declaration of Grand Primo Elect:

All Grand Primos and Provincial Grand Primos, before being installed, shall read and subscribe to the Declaration issued by the Grand Lodge of Australasia.

Such Declaration shall be countersigned by the Installing
Officer and the Grand Secretary or Provincial Grand Sec-

retary, and shall be forwarded to the Grand Secretary of the Grand Lodge of Australasia to be filed.

Rule 9.—Duties of Grand Secretary:

The Grand Secretary shall attend all Meetings of Grand Lodge and Committee Meetings. He shall keep a clear and correct record of the receipts and expenditure of Grand Lodge, issue all goods to Lodges governed by the Grand Lodge, and keep the Minutes of such Meetings. He shall keep a stock and delivery book for all goods, which shall be open for inspection to any Member of the Grand Lodge, by arrangement with the Grand Primo.

He shall present a financial statement at each Meeting of the Grand Lodge. He shall also issue to each Minor Lodge a quarterly list of expelled and suspended Members. He must submit an audited Balance Sheet annually to the Grand Secretary of Australasia.

Rule 10.—Duties of Grand Treasurer:

The Grand Treasurer of the Grand Lodge of Australasia shall come under the immediate control of the Grand Lodge of Australasia, of the Royal Antediluvian Order of Buffaloes, Grand Australasian Banner. He shall receive a Salary of two guineas per annum, payable quarterly.

A Grand Treasurer shall come under the immediate control of his Grand Executive. He shall receive a Salary of two guineas per annum, payable quarterly.

The Grand Treasurer shall sign all cheques, the same to be countersigned by the Grand Secretary.

Rule 11.—Duties of Grand Inspectors of Workings:

A Grand Inspector of Workings shall visit all Lodges in his area, or as otherwise directed by the Grand Secretary. He shall report to the Grand Secretary any irregularities in the conduct of Lodge administration, or violation of the Rules, or the misconduct of a Member or Members. The Grand Secretary shall be, and is, empowered to cite the person or persons concerned before the Grand Judiciary or its nominees.

Grand Inspectors of Workings must have held the office of an Elected Sitting Primo. They shall have power to assume the Chair of a Minor Lodge and tender such advice as they consider necessary for the improvement in the workings of a Lodge in keeping with the Constitution, but are not empowered to give rulings. They shall receive such remuncration as may be decided by the Grand Executive.

Rule 12.-Roll Call and Order of Business:

The Grand Secretary shall read the Minutes of the previous Meeting, and if they are a correct record, they shall be confirmed by motion, after which they will be signed by the Grand Primo.

Immediately after confirmation of the Minutes of the previous Meeting of the Grand Lodge, the business shall be taken as follows:—

- 1. Minutes of the Grand Executive.
- 2. Minutes of the Grand Judiciary Committee.
- 3. Report of the Grand Examining Council.
- 4. Reports of Grand Inspectors of Workings.
- 5. Roll Call and receipt of apologies.
- 6. Applications for Exaltations and Elevations.
- 7. Ballot for Exaltations.
- 8. Ballot for Elevations,
- 9. Financial Statement.
- 10. Notice of Motions.
- 11. Motions.
- 12. Questions.
- 13. Confirmation of Exaltations.
- 14. Confirmation of Elevations.

Rule 13.—Rules of Debate:

No Member of Grand Lodge shall speak twice on the same question unless in explanation or as the mover of the proposition in reply; and no Member shall speak for more

than five minutes on any subject unless by permission of the Grand Primo.

No Visitor shall be allowed to speak, except with the permission of the Grand Primo.

Rule 14.—Dispensations:

Applications for Dispensations to open New Lodges shall shall be made in writing by approved Knights or Certified Primos, not exceeding four. They shall be sent to the Grand Lodge with the following particulars: The suggested name of the Lodge, the proposed day and time of meeting, the place of meeting, the names, addresses and occupations of the 20 candidates desirous of becoming Members of the proposed Lodge, and whose proposition and initiation fees have been paid in full.

The applicants shall be responsible for the character of such candidates, and shall deposit with the Grand Secretary the sum of £50 plus the sum of £1 for Share in the Company, which sum shall be credited to the account of the Lodge against the cost of goods supplied by the Grand Lodge for the opening of such Lodge. The Lodge will then, as a Shareholder, be issued with a copy of the Memorandum and Articles of Association of the Grand Australasian Banner Limited.

No Dispensation shall be granted until the Grand Executive shall have satisfied themselves as to the respectability of the hall and the suitability of the accommodation available for the Lodge meetings.

A Dispensation shall not be granted for the opening of a New Lodge except by permission of the Grand Executive of the Grand Lodge of Australasia. All such Dispensations remain the property of the Grand Lodge of Australasia and may be withdrawn by the Grand Lodge of Australasia without notifying such Lodge of its reasons therefor, at any time it may think fit.

Rule 15.—Warrants:

On the opening of a Provincial Grand Lodge, the Grand

Lodge shall prepare and issue a warrant for the formation of an Examining Council in connection therewith.

Rule 16.—Founders:

Founders of new Lodges are entitled to hold office and vote on all issues and tender such advice as may be deemed necessary for the advancement of the Lodge, in keeping with the Constitution, for a period of twelve months from foundation of such Lodge.

Founders are required to pay Registration Fee.

Rule 17.—Travel and Accommodation:

Seventy-five per cent of the travelling and accommodation expenses incurred by the Grand Lodge Officers in connection with the opening of a New Lodge, or other Official Business, shall be met by the Lodge concerned.

Rule 18.—Delegates Absent from Grand Lodge:

Should the seat of a delegate become vacant through absence on two consecutive meetings, or through any other default, the Grand Secretary shall notify the Lodge concerned, which shall elect a delegate at its next meeting to fill the vacancy. No more than two consecutive apologies shall be accepted.

Rule 19.—Lodge Seal:

All correspondence and cheques from any unit of the Order must bear the official seal of such unit, otherwise it cannot be entertained.

Rule 20.-Meetings of The Grand Lodge of Australasia:

Once in each three years, a fully constituted General Meeting of the Grand Lodge of Australasia shall be held at the Headquarters of the Grand Australasian Banner, at 61 Regent Street, Sydney.

At this Meeting, in addition to the General Business on the Agenda, all suggestions for additions, deletions, alterations or amendments to the Rules of the Order existing at the time of such Meeting, shall be dealt with.

The Rules as revised at this Meeting shall remain in force,

and shall apply to all units of the Order, until such time as they are further amended at a subsequent Meeting of

the Grand Lodge of Australasia.

A Special, Emergency, or Extraordinary Meeting of the Grand Lodge of Australasia may be called by the Grand Executive of the Grand Lodge of Australasia, upon receiving formal application from at least two State Grand Lodges, provided that the reasons set out in such applications are considered extremely urgent.

Rule 21.—Insubordination:

Should the Grand Lodge at any time decide that any Minor Lodge has been guilty of insubordination, it shall be within its power to take such action as may be deemed necessary.

Rule 22.—Gifts, etc.:

All fines, gifts, and tributes paid to the Grand Lodge shall be credited to the Grand Lodge accounts.

Rule 23.—Decided Questions:

Any question, having been decided by Grand Lodge, shall not be re-opened until the expiration of three months from date of such decision. This rule is also made applicable to all Lodges.

Rule 24.—Method of Ballot:

All applications for Elevations and Exaltations shall be decided by secret ballot, except as hereinbefore provided and shall be decided by majority vote.

Rule 25.—Wearing of Jewels:

No Buffalo Jewel, Regalia, medal or emblem shall be worn by any Member consistent to a rank or Degree to which the brother has not attained. All Members in possession of Jewels or Regalia must wear same when attending any Lodge. Degree Jewels shall be worn on the left breast, and Presentation Jewels on the right breast.

Rule 26.—Orders for Goods:

All charters, dispensations, regalia, jewels, books of rules, lecture books, Roll of Honour, Knights of Merit, Primos, and Members' certificates, affiliations, travelling cards, and

all official documents or goods shall be lithographed, written, or printed. Minor Lodges shall make application for all goods through their respective Grand Lodges, Such Grand Lodge shall obtain these goods from the Grand Lodge of Australasia only.

All documents shall bear the seal of the Grand Australasian

Banner, and none other shall be recognised.

All requisitions from State Grand Lodges and Provincial Grand Lodges for Jewels and Regalia, must be accompanied by a cheque to cover the cost of same.

Rule 27.—Special Powers:

In the event of any question arising for which these rules do not provide, the Grand Lodge shall have power to act thereon as the majority may decide.

Rule 28.—Dues: Capitations.

Capitation Fees payable to the Grand Lodge by all Minor Lodges in each State under the direct control of such Grand Lodge shall be 1/- per Member, per meeting, payable weekly, monthly, or quarterly, as directed by the Grand Executive of the State Grand Lodge concerned.

Capitation Fees payable to the Grand Lodge of Australasia by all Lodges under the direct control of such Grand Lodge, shall be 1/- per Member, per meeting, payable weekly, fortnightly, monthly or quarterly, as directed by the Grand Executive."

Each State Grand Lodge and Provincial Grand Lodge shall remit half-yearly to the Grand Lodge of Australasia, the sum of 1d. Capitation Fee per registered Member at each meeting of a Minor Lodge under the jurisdiction of such Grand Lodge or Provincial Grand Lodge.

Royalties:

All Minor Lodges shall pay a Royalty of 10/- for each Initiate, and 5/- for each Member who affiliates from another Lodge of the Grand Australasian Banner.

A Royalty of 10/- shall be paid for each Member who affiliates from another section of the Order.

The said Royalties shall be remitted to the Grand Secretary weekly, fortnightly, monthly, or quarterly, as directed by the Grand Executive."

Rule 29.—Accounts:

The Grand Lodge shall cause true accounts to be kept of all sums of money received and expended by the Grand Lodge, and of the matters in respect of which such receipt and expenditure takes place, and of all property, credits. and liabilities of the Grand Lodge.

Rule 30.—Inspection of Books:

Subject to any restrictions that may be imposed by the Grand Primo from time to time as to the time and manner of inspecting the same, all books of account of the Grand Lodge shall be open to the inspection of any member of the Grand Lodge between the hours of 10 a.m. and 3 p.m. on the first day of each and every month.

Rule 31.—Auditors:

Two Auditors shall be appointed by the Grand Lodge at the end of each half-year, and they shall audit the books of Lodges as may be considered necessary.

The expenses incurred by such audit shall be defrayed by and recovered from the Lodge concerned.

Rule 32.—Auditors (Vacancies):

Any casual vacancy in the office of Auditor may be filled by Grand Lodge, but while such vacancy continues any continuing Auditor may act.

PROVINCIAL GRAND LODGE RULES.

Rule 33.—Formation:

No Provincial Grand Lodge shall be opened in any State without the unanimous approval of the Grand Lodge of Australasia.

Rule 34.—Grand Lodge Dues:

All Minor Lodges under the Provincial Grand Lodge shall pay not less than 1/- per registered Member per meeting as a capitation fee quarterly to the Provincial Grand Lodge.

Each Provincial Grand Lodge shall remit quarterly to Grand Lodge the sum of one penny Capitation Fee per registered Member at each meeting of a Minor Lodge under the jurisdiction of such Provincial Grand Lodge.

Rule 35.—Declaration of P.G. Primo Elect:

All Provincial Grand Primos before being installed shall read and subscribe to the declaration issued by the Grand Lodge. Such declaration shall be countersigned by the installing officer and the Secretary, and shall be forwarded to the Grand Secretary to be filed.

Rule 36.—Procedure:

- (a) The procedure in a Provincial Grand Lodge, other than herein provided for, shall in all respects be similar to Grand Lodge so far as the rules of Grand Lodge be applicable to Provincial Grand Lodges.
- (b) Provincial Grand Lodge Secretaries must submit an audited Financial Statement half-yearly to Grand Lodge.

MINOR LODGE RULES.

Rule 37.—Conditions for Meetings:

Every Minor Lodge shall conduct its business in strict accordance with the Rules and established customs of the Grand Australasian Banner, under a penalty of five pounds for the first offence, and on a second offence the withdrawal of the Lodge Dispensation.

Rule 38.—Time of Opening and Closing:

Minor Lodges held during the day shall meet between the hours of 9.30 a.m. to 12.30 p.m. and from 2.30 p.m. to 5.30 p.m. Those Lodges held at night may open at 7.30 p.m. and MUST be closed by 11 p.m. Lodges held during the day MUST close at 12.30 p.m. and 5.30 p.m.

Lodges are not permitted to meet on Christmas Day of Good Friday unless permission is given by resolution of Grand Lodge. Lodges may meet on another day in lieu thereof.

Any Sitting Primo not closing his Lodge in accordance with

the stipulated time shall be dealt with under Rule 94. Clause (a).

The Lodge shall be opened by the Sitting Primo with not less than five members, including the Sitting Primo, and no financial business may be transacted unless there are at least six financial members, including the Sitting Primo, present.

Rule 39.—Officers:

The Officers of a Minor Lodge shall be the Sitting Primo, City Marshal, City Chamberlain, City Secretary, City Treasurer, City Registrar, City Constable, City Alderman of Benevolence, City Tyler, City Waiter, Assistant City Waiter,

City Steward, and City Minstrel.

No Officer is to be elected in his absence, unless suitable apology, in writing, has been accepted by the Lodge, and expressing his willingness to stand for election. Election of Minor Lodge Officers shall be as the majority decide. The ballot shall be by secret ballot papers. In the event of more than one Member contesting an election for any one Office, the Member who polls the greatest number of votes shall be declared elected. Unfinancial Members cannot stand for election whilst financial Members are willing to do so.

The Sitting Primo, City Marshal, City Tyler, City Chamberlain, City Alderman of Benevolence, City Waiter, Assistant City Waiter, City Constable, City Registrar, City Steward, and City Minstrel shall be elected quarterly.

The City Secretary and City Treasurer shall be elected half-yearly, in May and November.

Any Member to be eligible to hold Office in a Minor Lodge, must have been a Member of the Order for at least three months, where practicable.

If an Officer is absent on two consecutive meetings, the Sitting Primo shall declare the position vacant.

A Referee shall be elected annually, at the first Meeting in January of each year. His name and address must be forwarded to the Grand Secretary within seven days after election. His duties shall consist of answering any communication that may come under his notice consequent upon the neglect of the City Secretary in not attending to the correspondence connected with his office. Whenever the Referee receives any such communications he shall submit same to the following meeting of his lodge without consulting any Member.

This position is not an "Office" within the meaning of the Rule referring to "Officers of the Lodge". Two Auditors are to be elected annually.

Rule 40.-Minor Lodge Executives:

The Executive of a Minor Lodge shall consist of the Sitting Primo, City Marshal, City Secretary, City Treasurer and City Alderman of Benevolence.

Rule 41.—Qualification for Sitting Primo:

No Primo shall be eligible for the position of Sitting Primo (or allowed to occupy the Royal Chair) until such time as he has received the Signs and Passwords of a Certified Primo.

Rule 42.—Term of Election:

The election of Officers shall be held quarterly, viz.:— at the last meeting in February, May, August and November, and shall be conducted by the Sitting Primo. The Installation to take place at the first meeting following the elections, subject to the production and adoption of a properly audited Balance Sheet for the past term.

The incoming Sitting Primo shall, if it is the first occasion on which he has been elected to the office of Sitting Primo, subscribe to the Declaration of a Sitting Primo elect, as provided for in the Ritual.

A Brother canvassing for votes for any Office shall be deemed guilty of an offence, and such nomination declared void. No unfinancial Member is to be allowed to vote at election of Officers.

Rule 43.—Duties of Sitting Primo:

The retiring Sitting Primo shall see that the accounts for

the quarter are audited and in order before he vacates the Chair. He shall ascertain if the incoming Sitting Primo is in possession of the Passwords of a Certified Primo, Any breach of this rule will be viewed with serious conscquences. The Sitting Primo shall open and close the Lodge, sign the minutes of the previous meeting after the same have been received and confirmed, and see the bank deposit book or slip showing the previous meeting's cash balance banked. This must be strictly adhered to before any further business is proceeded with. He must ascertain that the mover and seconder of motions affecting the minutes were present at the meeting to which the minutes relate. He shall also see that the City Secretary's duties are carried out, hear all charges except those against the whole Lodge; and he shall decide and adjudicate on all questions arising in the Lodge. His decision shall be final, unless notice of appeal be given in writing, stating the grounds therefor, before closing of the Lodge, accompanied by a fee of 2/6, and the subject matter shall be forwarded to Grand Lodge within 14 days, same to be read up in the Lodge and have the Lodge Seal attached before it is sent on to Grand Lodge. The Sitting Primo shall perform initiation ceremonies as laid down in the Ritual.

The Sitting Primo shall have full control of the Lodge. He may hand over control of same to a Grand Lodge Officer, or other Officer attending the Lodge for the purpose of performing a Ceremony. He may also extend the courtesy of the Royal Chair to a Degree Member of the Grand Australasian Banner for a short period, for the purposes of conducting Harmony only. Such Officer or Member shall hand back control of the Lodge to the Sitting Primo only. The Sitting Primo shall have power to explain or illustrate any matter before him and to inflict a fine for any offence committed to his knowledge without waiting for a charge to be laid, and permit Members to remove their coats at his discretion.

Should a Member persistently disturb the Lodge, the Sitting Primo shall request the offender to retire, after which the Lodge may be resumed.

Should the Sitting Primo seriously misconduct himself whilst occupying the Chair, any member shall have the right to propose a resolution as to his conduct, and if such resolution be carried by a majority, the City Marshal taking the vote, the Sitting Primo shall be deposed from Office, and another elected in his place. The decision must be reported to Grand Lodge.

The Sitting Primo shall see all accounts owing by the Lodge are paid. It shall be the duty of the Sitting Primo to see all accounts, and to see the receipts, vouchers, etc., of the previous month are produced for inspection should any Member desire to see them.

He shall see that all members entering after the Lodge has been opened or retiring whilst the Lodge is in session, address the Royal Chair in the orthodox manner.

He shall enquire from the City Secretary as to whether the name of any person seeking admission to the Lodge appears on the Book of Suspended or Expelled Members, and shall ensure that no Member whose name appears therein is in attedance prior to, or admitted after, the Lodge has been opened.

Rule 44.—Duties of City Marshal:

The City Marshal shall assist the Sitting Primo in conducting the Lodge business, and prior to the ballot of a candidate for initiation or affiliation, he shall give the report of the Investigation Committee.

Any brother to be eligible for the office of City Marshal must have been previously elected to and filled three different minor Lodge offices, except in the case of a new Lodge. No brother may hold the Office of City Marshal for more than one term whilst there are other brothers eligible and wiling to hold same. The holding of his Staff of Office at attention shall be considered as prefix.

Rule 45.--Duties of City Tyler:

The City Tyler shall announce to the Sitting Primo the

correct names of the brother seeking admission, also the name of his Lodge.

He shall see that all seeking admission are properly and cleanly clothed and wearing a coat, collar and tie, except when permission is given by the State Grand Executive for the wearing of Summer Dress in certain areas."

He shall keep the Lodge properly tyled, and see that no brother is admitted who is not in possession of the passwords.

He will also see that no brother leaves the Lodge room without permission of the Sitting Primo.

He must have been a Member of the Order for at least twelve months and to have held two or more Offices, where practicable.

The holding of his Staff of Office at attention shall be considered as prefix.

Rule 46.—Duties of City Constable:

The City Constable shall act under the instructions of the Sitting Primo, and collect all fines. He need not prefix when addressing the Sitting Primo. The holding of his staff of office at attention shall be considered as prefix.

Rule 47.— Duties of City Registrar:

The City Registrar shall see that all brothers present pay their registration fee and sign their correct names in the book provided by the Lodge for that purpose, and such signatures shall be in ink. Should a member fail to pay his registration fee his attendance shall not count, nor will he be entitled to speak or vote on any question until his registration fee has been paid. The City Registrar shall acquaint the Sitting Primo of any brother failing to pay his registration fee.

Before the Lodge enters Liberty Hall for the purposes of grazing, he shall hand over all Registration Fees to the City Secretary, who must sign the Registration Book acknowledging the receipt of such money.

Rule 48.— Duties of City Secretary:

At the appropriate time during the Lodge Meeting, the

City Secretary shall call the roll of Officers, and make a note of the absentees. He shall keep a book of by-laws, (if any), and have same at Lodge for production when required. record all business, read the minutes and accounts and file all written communications connected with the Lodge, He will also adopt the uniform system of bookkeeping as laid down by the Grand Lodge, which shall include Minute Book, Roll Book, Financial Statement Book, Register of Members Book, Registration Book, and Balance Sheets. He must prepare a Financial Statement showing the income and expenditure, and submit same to the Lodge before the close of each meeting. He shall hand over all moneys to the City Treasurer for banking, who shall acknowledge receipt of same by signing the Financial Statement Book, after which the City Secretary shall sign the Financial Book. Both signatures must be countersigned by the Sitting Primo.

He will also produce the receipts for all accounts received during the previous month, and it shall be the duty of the Sitting Primo to personally check such accounts and receipts. He shall keep a register of the names and addresses of the Members of the Lodge, and a list of Primos who were initiated in that Lodge and of Primos who have affiliated to the said Lodge, with the dates thereof; receive all moneys from the City Registrar, and pay same over to the City Treasurer at the close of the meeting, obtaining his receipt for same.

He must inform the Grand Secretary of the names and addresses of Members receiving financial assistance, together with the amount received.

He shall prepare a Balance Sheet, on the form provided, for submission to the Lodge immediately after the last meeting of February, May, August and November, and same shall be fully reconciled with the Bank Balance, verified by a Bank Certificate. A copy duly signed by the Auditors, accompanied by the Bank Certificate, shall be sent to the Grand Secretary quarterly.

He shall submit the Balance Sheet and all receipts and documents appertaining thereto to the Auditors for their examination, together with a list of stock.

He shall give up all books, documents, moneys, and other property belonging to the Lodge when ordered to do so by vote of the Lodge or by order of the Grand Executive. He shall transmit at the end of each quarter all dues and moneys owing to Grand Lodge.

He shall submit to the Grand Secretary, weekly, fortnightly, monthly, or quarterly (as directed by the Grand Executive of the State Grand Lodge) after the holding of meetings, a Statement showing receipts and payments for the meetings, in the form laid down by the Grand Lodge of Australasia, duly signed by the Sitting Primo, City Treasurer and City Secretary. Accompanying such Statement shall be a triplicate Bank deposit slip, certifying that the full receipts of the meetings have been banked, together with a cheque to cover payment of all amounts due to the Grand Lodge.

He shall have before him the Book of Suspended or Expelled Members, and shall advise the Sitting Primo of any Member seeking admission to the Lodge, whose name appears therein.

A City Secretary shall not commit his Lodge to any expense over £3 (outside the usual Lodge commitments) unless such is sanctioned by the Lodge, or Lodge Executive.

Should he be a certified Primo, and there is no other present, he may open the Lodge and preside until another certified Primo arrives.

Should the Sitting Primo be absent, the City Secretary shall have the power to appoint a certified Primo to act pro tem.

He shall be paid a salary of not more than 5/- per meeting. The holding of his Staff of Office at attention shall be considered as prefix,

Rule 49.—Duties of City Treasurer:

He shall sign all cheques given by the Lodge in conjunction with the signatory or signatories appointed by the Lodge. He shall check all accounts in connection with the Financial Statement prepared by the City Secretary at each meeting, and receive all money from the City Secretary, acknowledging such by signing the financial statement book. Such money must be banked to the credit of the Lodge banking account within seven days. He must produce the bank deposit slip or book, showing the previous meeting's cash balance banked, for the inspection of the Sitting Primo at each and every meeting of the Lodge. He shall give up all Books, Documents, Money, and other property belonging to the Lodge when ordered to do so by vote of the Lodge or by order of the Grand Executive. He shall be paid a salary of not more than 2/6 per meeting.

The holding of his Staff of Office at attention shall be considered as prefix.

Rule 50.—Duties of City Chamberlain:

The City Chamberlain shall robe or disrobe the officers, see that all necessaries for initiation are provided, and take charge of the candidates for the first Degree until the initiation is completed.

He shall also, if necessary, prepare the Lodge room for meetings, and put away the Lodge furniture after the meeting is closed.

The City Chamberlain shall take charge of the Lodge regalia at fraternal visits to other Lodges.

He must, where practicable, be a certified brother, (being one who is in possession of a Pass Certificate).

The holding of his staff of Office at attention shall be considered as prefix.

Rule 51.—Duties of City Waiter, Assistant City Waiter, and City Steward.

The City Waiter, Assistant City Waiter and City Steward shall take up their duties after the completion of strict

business, and attend to the requirements of the brethren at the direction of the Sitting Primo only.

Rule 52.—Duties of City Alderman of Benevolence:

The City Alderman of Benevolence shall be the retiring Sitting Primo, otherwise a member of the Second or Third Degree where practicable. He shall interview and make full inquiries as to the financial position of any member making application for assistance. He shall report the result of his inquiries to the Lodge for its decision.

Not more than £3/3/- to be given to any Brother at any one meeting. Maximum assistance not to exceed £12/12/-, without the sanction of the Grand Executive.

He shall visit Members of the Lodge who may be sick, at home or in hospital, and he shall report on such visits at the completion of strict business.

Rule 53.—Order of Business:

The order of business of a minor Lodge shall be as follows:—

- (a) Minutes of the previous meeting.
- (b) Signing of Minutes of previous meeting by Sitting Primo upon production by the City Treasurer of Deposit or Bank Slip for previous meeting's banking.
- (c) Correspondence.
- (d) Proposition of new members.
- (e) Proposition for affiliation of members from other Sections.
- (f) Investigation Committee reports and ballots.
- (g) Initiations.
- (h) Applications for affiliation by members of the G.A.B.
- (i) Ballots.
- (j) Affiiliations.
- (k) Motions.
- (l) Notice of Motions.

- (m) Roll call of Officers.
- (n) Strict Business. None to be taken in morning Lodges after 11 a.m., afternoon Lodges 4 p.m. and evening

Lodges 9.30 p.m. Respect to departed brethren to be taken at the times mentioned above.

- (o) General business (charges, etc.) to Liberty Hall.
- (p) Harmony.
- (q) Accounts (to be passed for payment).
- (r) Financial Statement.
- (s) Closing.

Rule 54.—Financial Members:

To mean one who has attended and paid his Registration Fee at 50 per cent. of the Lodge meetings held during the previous six months.

Such entitles him to speak or vote on all issues where not otherwise provided for. In the case of a new member with under six months' membership, 50 per cent. of the meetings since the date of joining will entitle him to speak or vote on all issues where not otherwise provided for.

Unfinancial members cannot vote on any matter.

No member will be entitled to speak or vote on a question on the night of his joining.

Rule 55.—Roll Call:

The Roll Call of Officers shall be taken at 9.25 p.m. in evening Lodges, 3.55 p.m. in afternoon Lodges and 10.55 a.m. in morning Lodges.

Any officer not present at the times mentioned will be marked absent as far as his Collar of Office is concerned.

Rule 56.-Motions:

No motions shall be entertained unless proposed and seconded: and a majority shall decide.

In case of an equality of votes by show of hands, the

Sitting Primo shall have a casting vote ONLY. If the vote is by ballot, the Sitting Primo may only vote once the same as other members.

No member shall speak twice on the same question unless in explantion or as the mover of the motion in reply after all other Members have had an opportunity to speak on same.

Rule 57.—Serious Charges:

Any Member giving notice of a serious charge need not ask permission to state same, but must submit the charge in writing to the City Secretary who shall bring same under notice of the Lodge.

Rule 58.—Refusal to Pay Fines:

Any Member refusing to pay a fine shall not be at liberty to bring a charge against any other Member, neither shall he be allowed to speak or vote on any question, or enjoy any privileges of the Lodge for that particular meeting only, until the fine has been paid.

Rule 59.—Applause:

The mode of applause shall be by the clapping of hands, or the words "Hear hear." This method must be strictly adhered to.

Rule 60.—Liberty Hall:

For the purpose of grazing, conversation, reading or mutual interchange of opinions, the Lodge may be placed in Liberty Hall by the Sitting Primo, during which time no conduct other than the strictest decorum shall be permitted. Any Member misconducting himself shall be dealt with when business is resumed. The Siting Primo, City Marshal, City Tyler, City Secretary, City Treasurer and City Registrar (whilst still in possession of the Registration Book) must retain their positions during Liberty Hall.

Rule 61.- Jewels:

Attendance Jewels may be given in Lodges, to Members who have attended the required number of meetings, as follows:—

In monthly Lodges, 22 attendances in two years; in fortnightly Lodges 22 attendances in one year, and in weekly Lodges, 44 attendances in one year.

Paid Officers will not be allowed to compete for same. (For the purpose of this rule, City Secretaries and Treasurers are not paid Officers.) When applications are made for Attendance Jewels, the number of attendances of the nominee, for the past two years, or twelve months, as the case may be, must be stated on the said application. No presentation jewel to be made to any brother until he has been 12 months a financial member of the Lodge. To be eligible for a Secretary's or Treasurer's Jewel, the position must be occupied for at least twelve months.

Jewels shall be of uniform pattern, and purchased from the Grand Secretary. The cost of all Jewels and "E" Stars must accompany application.

Efficiency Stars may be presented to Sitting Primos of Minor Lodges who have successfully occupied the Chair for four terms, such terms need not necessarily be consecutive. The cost of an "E" Star is 5/-.

Fourteen days' notice of motion must be given in open Lodge before a motion to present a Brother with a jewel can be taken.

All Jewels, including Degree Jewels, shall be of uniform official pattern and must be worn at all times when visiting a Lodge.

A Member who attends at least seventy-five per cent, of the meetings of his Lodge during the first six months of his Membership, or is financial at the end of the first twelve months, may be presented with a Kangaroo or First Degree Jewel by his Lodge.

No Lodge shall be eligible to receive Jewels or Degrees unless the General Fund remains at £30, after payment for such Jewels or Degrees has been made to the Grand Lodge, unless special permission is granted by the Grand Executive.

Rule 62.—Changing Place of Meeting:

No Lodge will be allowed to move from one place of meeting to another without first having obtained consent of the majority of the Members present at a meeting of the Lodge.

In cases of emergency, the Grand Lodge rooms are at the disposal of a Minor Lodge so placed until other arrangements can be made. No Lodge shall be removed or reopened, unless with special permission of Grand Lodge.

Rule 63.—Official Visits:

When the Grand Lodge Officers visit a Minor Lodge officially the Sitting Primo of such Lodge shall temporarily hand over control of the Lodge to the Grand Primo or his Deputy, who may place his Officers in charge for a brief period.

The Grand Primo shall be a member of all Lodges during his term of office.

The members of a Lodge must be upstanding when a Grand Lodge Officer enters or leaves a Lodge, also on the entering or retiring of Knights of the Order other than his minor Lodge, and only then if wearing their Jewels or insignia of office. The same custom must be observed on the entrance or retiring of any other Lodge or fraternal visit in regalia.

Rule 64.—Grand Lodge Officers Visiting a Minor Lodge: The Worthy Grand Primo, and Worthy Deputy Grand Primo shall always be addressed as such.

A Grand Lodge Officer who has been officially appointed to represent the Grand Primo, whilst occupying the Royal Chair, shall not assume the Siting Primo's Collar, and shall be addressed as Worthy Deputy Grand Primo.

Should a Grand Lodge Officer be requested to occupy the Royal Chair whilst the Grand Primo or Deputy Grand Primo are in attendance, he shall not assume the Sitting Primo's Collar, but shall be addressed as Worthy Sitting Primo.

Presidents of Roll of Honour Councils, Presidents of Knights' Chapters, and Worthy District Primos, may wear official Collar of Office when occupying the Royal Chair in a Minor or Primo Lodge, and shall be addressed accordingly, only for Ceremonial purposes.

Rule 65.—Restrictions:

No Member may hold office in more than one Minor Lodge, except by special permission of Grand Lodge. This rule does not apply to the City Minstrel.

Rule 65a.—Offences—Loaning of Lodge Funds:

Outside the investment of surplus funds, which first must be approved by Grand Lodge, no Lodge shall have the power to lend any of its funds to any of its Members, or to any other person or body whatsoever.

Officers and Members of a Lodge committing a breach of

this Rule shall be liable to expulsion."

Rule 66.—Lecturer:

There may be appointed a lecturer, whose duties it shall be to read or recite the lecture after the obligation when called upon by the Sitting Primo to do so.

Rule 67.—Seafaring, Travelling Members, Shift Workers, and

Members of Her Majesty's Forces:

- (a) Scafaring or travelling members shall be those who, through getting their living (in the case of scafaring members) away from their home port (and in the case of others who have been away in the country districts for long periods), and are not within reasonable distance of a Lodge of the Grand Australasian Banner, may keep themselves financial by paying to their Minor Lodge half the ordinary Registration Fee in advance, either monthly, quarterly, or as the Lodge may agree with the brother concerned. 25 per cent. of such fee shall be sent to the Grand Secretary as capitation, with the name and address of the member, also the date of his departure and return.
- (b) A shiftworker living within a radius of 15 miles of his

Lodge may make himself financial by attending 25 per cent. of the Lodge meetings and paying half the Registration Fee in advance, quarterly.

Rule 68.—Officers and Delegates Absent:

Any Officer or Delegate who may be absent from his Minor Lodge consequent upon his attending Grand Lodge, Roll of Honour Council, Knights' Chapter, Primo Lodge or Examining Council, or any Committee connected therewith, or on any business of the Grand Lodge, Roll of Honour Council, Knights' Chapter, Primo Lodge, Examining Council, or his Minor Lodge, shall have such attendance count as an attendance at his Minor Lodge.

Rule 69.—Fraternal Visits, Fees, Collected:

In the event of a fraternal visit, the visiting Lodge shall depute a brother to collect the names and Registration Fees and hand the list to the City Tyler previous to entering the Lodge, and upon admission he will pay same over to the City Registrar.

Rule 70.—By-Laws:

Each Lodge may pass by-laws if not inconsistent with these rules.

An excerpt of the Lodge Minute must be submitted to Grand Lodge in duplicate, and if approved will have the seal of the Grand Lodge affixed. One copy will then be returned to the Minor Lodge concerned, and the other copy retained by Grand Lodge for future reference. They must not be acted upon before they are returned

from Grand Lodge.

They should then be printed and distributed to members of that Lodge, and a copy should also be hung up at each Lodge meeting.

Rule 71.—Misdemeanour:

Should a Brother be convicted of an Indictable offence, or should it be found he has been convicted prior to his initiation, he shall forfeit all rights and privileges appertaining to the Order, and all Sections of the R.A.O.B. may be notified.

Rule 72.—Reinstatement:

Expelled members will not be eligible to make application for reinstatement under a period of five years from date of such expulsion. The application shall then be tabled in Grand Lodge for a period of one month prior to being dealt with by Grand Lodge.

Rule 73.—Cost of Dispensation:

The cost of Dispensation shall not be less than £6/10/-, and it must remain in the Minor Lodge to which it is granted. Such Dispensation will remain the property of the Grand Lodge of Australasia. The title and number specified on the Dispensation shall not be altered, except by the authority of the Grand Lodge of Australasia.

Rule 74.—Closing of Lodge:

In the event of a Minor Lodge not meeting for four consecutive ordinary dates for meeting, the Grand Lodge MUST be notified by the City Secretary or other financial Members of the Lodge.

Grand Lodge has the power to take over the Dispensation. funds, and all property of the Lodge and hold same in trust until the Lodge is re-opened or the time arrives for disposing of same, as may be directed by the Grand Executive.

Rule 75.—Sanction:

The initials of the Grand Australasian Banner shall not be placed on any bill, ticket, programme, or printed matter of any concert, ball, or dinner, or used for any purpose, without the sanction of Grand Lodge or Grand Executive first being obtained, under a penalty not exceeding £5, chargeable to the Lodge concerned.

Rule 76.—Debts:

Any Minor Lodge that finds itself unable to pay all debts due and owing by such Lodge shall cease to carry on or conduct any further meetings without the permission of Grand Lodge.

PRIMO LODGE.

Rule 77.—PRIMO LODGES:

- (a) The rules governing Minor Lodges shall apply as far as practicable to all Primo Lodges.
- (b) The District Primo Lodge shall conduct Raisings in Lodges within its District. Newly-raised Primos must attend the next meeting of their Primo Lodge for the purpose of receiving the Signs, Passwords, and Salutations of a Primo, unless otherwise provided for. The Officers of a District Primo Lodge shall comprise:—District Primo, Primo Marshal, Primo Secretary, Primo Treasurer, Primo Tyler, Primo Chamberlain, Primo Alderman of Juniper, Primo Constable,

Primo Registrar, Primo Minstrel, Primo Waiter, Primo

Steward and District Inspector of Workings.

The District Primo Lodge shall submit to the Grand Executive, the names of Members eligible and willing to stand for appointment as the District Inspector of Workings. The Grand Executive shall make the necessary appointment. Such appointee shall be an Officer of the District Primo Lodge."

- (c) Each District Primo Lodge shall carry out rehearsals appertaining to the Initiation Ceremony, the Raising Ceremony, and shall also conduct Lodges of Instruction periodically.
- (d) The Officers of a Primo Lodge shall be elected annually, in June of each year.

A District Primo who successfully carries out his duties for twelve months, may be presented with a Jewel of Past District Primo.

No Lodge shall be eligible to receive Jewels or Degrees unless the General Fund remains at £30, after payment has been made to the Grand Lodge, for such Jewels or Degrees, unless special permission is granted by the Grand Executive.

(e) The Primo Secretary shall forward to the Grand

Secretary half-yearly, in June and December, properly audited Balance Sheets for the preceding six months.

(f) To be eligible for election to an Office in the District Primo Lodge, a Member must be a Financial Member of his Minor Lodge.

(g) Officers elected to take part in Raising Ceremonies, must be in possession of a Certified Primo's passwords.

(h) The Installation of the District Primo Lodge Officers shall take place at the July Meeting in each year, unless a special function is arranged for such Installation.

GRAND EXAMINING COUNCIL.

Rule 78.—Constitution:

(a) Fifteen Members shall be elected annually by the Grand Executive at their last meeting in December to act as examiners during the ensuing year. Five Members to form a quorum.

Members must be Knights of the Order of Merit or certified Primos for two years; also all Past Presidents shall be Members of the Council.

In the absence of the President or a Vice-President, a Past President shall preside at meetings.

Examining Councils:

(b) Examining Councils may be formed under direction of Grand Lodges. The Secretary of any such Council, after an examination of candidates has been held, shall forward the Examination Papers, Mark Papers and President's report to the Grand Secretary concerned for ratification or otherwise.

Rule 79.—Officers' Election:

The Officers shall be President and three Vice-Presidents (who shall be Knights, and who shall have been Members of the Council for two years), Guard, Master of Ceremonies and Secretary, and they shall be elected by the Council at its first meeting after election by Grand Executive.

The President, on the expiration of his term, shall be presented with a Jewel valued at not less than £4/4/-, provided that six meetings of the Council have been held during the term.

Rule 80.—Officers Absent:

Any Member absent twice in succession during his term of office (except in the case of sickness) shall cease to hold office, and another member shall be elected in his place. No more than two consecutive apologies shall be accepted, and a report shall be made to Grand Lodge to have the vacancy filled.

No Special or Emergency Council shall be held, except with the sanction of the Grand Primo or President.

Rule 81.—Eligibility:

All candidates presenting themselves for examination, must be conversant with the general rules and procedure of the Order. They must be Members of the Order for at least six months, except in the case of candidates from a new Lodge.

Rule 82.—Certificate, Fee:

A Member, on presenting himself for examination, shall pay 5/- to the Secretary of the Council before examination. On passing the examination he shall receive an Examining Council's Certificate; if he fails to pass, he may again attend at the next meeting of the Council without further payment. If he fails on the second occasion he must wait for six months before presenting himself for further examination. Brothers who have passed the Council and have not been raised within a period of one year, must appear before the Council for further examination.

The Examining Council's Signs and Passwords shall be given him after he has been raised to the Certified Primo Degree, provided he is in possession of the Second Degree Signs and Passwords, either at his District Primo Lodge or at the Examining Council, except in the case of an Honorary Primo.

Rule 83.—Ballot:

All voting in Councils for granting certificates of efficiency for the 2nd Degree shall be as the majority may decide.

Rule 84.—Non-Members:

No certified Primo shall be admitted to the Council other than Members thereof, except by permission of the President.

Rule 85.—Certification:

Examination certificates and certified Primo parchments shall be issued by the Grand Lodges concerned, and shall bear the official stamp of the Grand Australasian Banner.

FIRST OR INITIATION DEGREE.

Rule 86.

Candidate's Qualifications:

(a) A candidate for initiation shall be proposed and seconded by financial Members of the Initiating Lodge, who shall have known him for a period of at least twelve months prior to nomination.

He shall be of good moral character, a true and loyal supporter of the Crown and Constitution, and over the age of 21 years.

His correct name, age, occupation, and home address, as well as other questions appearing on the Proposition Form provided, must be answered, and he must sign the declaration thereon. The proposer and seconder must also sign the Proposition Form and must be present when ballot is taken.

The proposition of a candidate cannot under any circumstances be withdrawn and the Proposition Form remains the property of the Grand Lodge.

Investigation:

(b) The nomination shall then be referred to the Investigation Committee, which shall comprise the Executive of the Lodge.

Such committee shall consider the nomination and

report as to the eligibility, character and fitness of the candidate, but not before the next meeting of the Lodge following such nomination.

Any brother introducing a candidate for initiation into the Order, knowing at the time that the character of the candidate would reflect discredit on the Order, shall be liable to expulsion.

Investigation of Naturalised and Un-naturalised Applicants for Initiation in times of National Emergency:

(c) The names and addresses, with the Proposition Forms of Naturalised and Un-naturalised applicants for initiation in times of National Emergency, must first be forwarded to the Grand Secretary for investigation and report by a Special Investigation Committee.

Ballot:

(d) The City Marshal shall present the report of the Committee, after which a ballot will be taken, only financial Members being allowed to vote, and if that is favourable the candidate shall be notified by the City Secretary in writing when to attend for initiation. (No initiation to take place on the occasion of a Raising, Elevation or Exaltation.) In a legally constituted Lodge of six or more financial Members three black balls will reject the candidate. The name of the accepted or rejected candidate must be sent to the Grand Secretary, with the Proposition Form filled in, within fourteen days of such initiation or rejection. A newly initiated Member must sign the Register of Members' Book.

In the event of a candidate being rejected the Proposer and Seconder shall have the right to appeal to the Grand Executive for an independent investigation of the candidate by the said Grand Executive, or its nominees. In the event of the investigation proving favourable, the Grand Executive has the power to instruct the Lodge to re-ballot for the aforesaid candidate.

Previously Rejected:

(e) Any individual obtaining admission into the Order under an assumed name, or who shall have been previously rejected by a Lodge of the R.A.O.B. and fails to disclose same, shall on proof, be expelled from the Order.

Rejection:

(f) A candidate for initiation, having been previously rejected, shall not again be nominated within a period of six months from the date of such rejection. The Grand Secretary must be notified of such nomination and such must be submitted to the objecting Lodge.

Proposition Fees:

(g) Half the initiation fee must be paid and receipt issued on the proposition (which, if the candidate is rejected, shall be returned) and the balance of the fee shall be paid to the City Chamberlain prior to the ceremony. In the event of a candidate not presenting himself for initiation within six months from date of proposition, the proposition shall lapse and the proposition fee forfeited, unless otherwise decided on by Grand Lodge.

Voting:

(h) No brother shall vote on any question the same night as he is initiated, neither shall he be liable to any fine.

Initiation Fee:

(i) The initiation fee shall not be less than £3/3/-. This fee covers the cost of the books of rules, cards, emblems, and proposition fee.

Outer Guard:

(j) An Outer Guard shall be appointed prior to the initiation, and he must remain in his position until otherwise directed by the City Chamberlain.

AFFILIATIONS.

Rule 87.—FROM A G.A.B. LODGE:

A brother of the G.A.B. desiring to be affiliated to

another Lodge shall apply personally or in writing to his Lodge for his clearance, and, after having obtained same, shall submit it to the Lodge to which he applies for affiliation. He shall then be proposed and seconded by Members of that Lodge and balloted for (five black balls shall reject). On such clearance shall be stated the date of initiation and offices held, and his attendance during the past six months. If accepted he shall pay a fee of not less than £2/2/- and shall receive a receipt for such fee. He shall enjoy the rights and privileges as Members initiated into the Lodge, subject to these rules and the by-laws and regulations of the Lodge.

Rule 88.—AFFILIATION FROM ANOTHER SECTION:

(a) Should a brother from any other Section desire to affiliate to the G.A.B. he shall be proposed and seconded by members of the Lodge to which he makes application for affiliation, who shall have known him for a period of at least six months. He shall be of good moral character, and a true and loyal supporter of the Crown and Constitution. A clearance is not required.

Qualifications:

(b) His correct name, age, occupation, and address, as well as other questions on the Proposition Form, must be answered.

The Proposition Form must be signed by the applicant and the proposer and seconder.

Investigations:

(c) This will then be referred to the Lodge Investigation Committee, who shall consider the nomination, and report to the Lodge, not before the next meeting following such nomination, as to the desirability or otherwise of accepting him as an affiliated member.

Ballot:

(d) After the report has been received, a ballot will be

more financial members, three black balls will reject. If favourable, he shall pay an affiliation fee of not less than £3/3/-. If the affiliating brother is a Second or Third Degree members he must present himself to the Examining Council to have his Degree Confirmed by Grand Lodge or Provincial Grand Lodge. A Royalty of 10/- is payable by the Lodge to Grand

taken, and in a legally constituted Lodge of six or

Lodge for each Member who affiliates from another

Section.

(c) Any brother of the G.A.B. who affiliates to any other Section, ceases to be a Member of the G.A.B.

Rule 89.—Secession from the G.A.B.

Any brother wishing to rejoin the G.A.B. after having seceded, shall first make application to Grand Lodge.

SECOND OR PRIMO DEGREE.

Rule 90.—Ceremony:

(a) The ceremony of raising a brother to the Primo Degree shall, when possible, be performed in the electing Lodge. The Installing Officer only shall consecrate the new Primos.

Qualifications:

(b) A Minor Lodge may elect six of its Members annually for the Dignity of a Primo - three in each halfyear.

Brothers to be eligible for the Second Degree, must have been financial members of the Lodge for a period of two years, and satisfactorily filled three different Offices, in addition to the Office of City Marshal. The City Secretary, City Treasurer and City Minstrel are exempt from holding any other Office provided they have filled their Office for one year.

They must have attended at least 50 per cent. of the meetings held, except in the case of sickness. They shall be true and loyal supporters of the Crown and

Constitution, and must produce a certificate verifying that they have passed examination of the Examining Council.

The Grand Executive may use their discretion in dealing with applications for Raising of fully qualified Members who have affiliated from another Lodge because of a change of address, provided that he is a financial Member of his adopted Minor Lodge for a period of at least six months prior to the receipt of such application.

New Lodge Privilege:

(c) At the discretion of the Grand Executive, a newlyformed Lodge may raise to the Certified Primo Degree, up to four members in each of the first two years from date of foundation of the Lodge. The Grand Executive shall decide if the offices held by the nominee are sufficient to warrant granting such raising. They shall be true and loyal supporters of the Crown and Constitution.

No ceremony will take place during the latter half of December or the first half of January in each year.

- (d) A Minor Lodge may elect each year, one Member to receive the degree of Honorary Primo, for meritorious services to his Lodge, and who, through some physical disability, may be unable to pass the Examining Council, or conduct a Lodge. Such Brother must be a financial Member of the Lodge for at least three years. He shall be known as a Primo, but shall not be eligible to occupy the Royal Chair.
- (e) A Lodge making application for the raising of a brother to the dignity of Primo must do so on the form provided for that purpose through the Grand Secretary or Provincial Grand Secretary (as the case may be).
- (f) Fourteen days' notice of the nomination shall be given to the Lodge; the election to take place immediately after the nomination. After a brother has been

elected by his Lodge, his name shall be submitted to Grand Lodge on the prescribed form of application accompanied by the sum required to cover the cost of the Apron and Jewel. If not approved by Grand Lodge the amount to be refunded.

(g) Should a Lodge be short of Primos through circumstances over which it has no control (such as the removal of, or death of a Primo or Primos) or be deprived of Primos, the Grand Lodge may use discretionary powers and grant additional Primos to such Lodge. A brother raised to the Second Degree cannot affiliate to another Lodge within twelve months of such raising, only under special circumstances and with approval of Grand Lodge.

Seafaring and Travelling Members.—Eligilibility for Primo Degree:

- (h) A scafaring or travelling Member, to be cligible to be raised to the Second or Primo Degree, must be a Member of a Lodge for two years. He must also produce a certificate of his being a financial Member of his Minor Lodge, and must have passed the Examining Council.
- (i) Primos not residing in the radius of a Primo Lodge District may be enrolled at any Primo Lodge.

THIRD OR KNIGHT OF MERIT DEGREE.

Rule 91.

Qualifications:

(a) To be entitled to the Knight of Merit Degree, a nominee must have been a financial member of the Order for not less than four years, TWO of which he must have been a certified Primo, and successfully occupied the Chair as Sitting Primo for at least one term. City Secretary, City Treasurer and City Minstrel are exempt from occupying the Chair, provided they have held the office for at least two years continuously.

The Grand Executive may use their discretion in

dealing with applications for Elevation of fully qualified Members who have affiliated from another Lodge because of a change of address, provided that he is a financial Member of his adopted Minor Lodge for a period of at least six months prior to the receipt of such application.

He must be of good moral character. He must have represented a Minor Lodge or Primo Lodge at Grand Lodge for twelve months, where practicable, and must have attended at least 75 per cent. of the Grand Lodge Meetings held within such twelve months. He must have attended 50 per cent. of the meetings of his mother, or adopted Lodge during the four years immediately prior to the application for his elevation, and twelve meetings of his District Primo Lodge within a period of any two years.

Election procedure:

(b) Prior to proceeding with the election for the Third Degree, fourteen days' notice shall be given to the Lodge, providing that one or more Members are eligible for the Degree, after which a vote of the Lodge will be taken, by secret ballet papers; and if two-thirds of the financial Members present are in favour, nominations shall then be taken and the election of a candidate proceeded with by secret ballot papers.

Only financial Members who have attended 50 per cent, of the meetings during the past six months shall vote and a majority vote will decide. To be entitled to a vote, a member must have at least six months' membership.

(c) The name and qualifications of the successful nominee, accompanied by the official form of application, together with a certificate from the District Primo Lodge as to character and attendance (which must be obtained from the Primo Lodge by the City Secretary of the Minor Lodge concerned), and accompanied by a cheque for the required amount, shall then be forwarded to the Grand Secretary. Such application shall be dealt with by the Grand Executive and forwarded to the next Meeting of the Grand Lodge for endorsement or otherwise.

In areas not covered by a District Primo Lodge, the above-mentioned Certificate shall not be necessary.

A vote of Grand Lodge Delegates shall then be taken and such recommendation shall be endorsed provided the ballot discloses at least 2/3rds of the voters are in favour of such recommendation.

Not more than four certified Primos in one Lodge to be elevated in each year.

Ceremony:

(d) The ceremony at which the title of Knight shall be bestowed, and in respect of which the Knighthood and Order of Merit shall be inseparable, shall be performed by the Knights' Chapter or by direction of Grand Lodge.

Honorary K.O.M.:

(e) An approved Honorary Primo may be elevated to the Honorary Knight of Merit Degree provided he has been a financial Member of his Lodge for not less than six years, and an Honorary Primo for at least three years.

He shall receive a Jewel with coloured Blue Ribbon to distinguish him from other Members of the Knight of Merit Degree.

Founders:

- (f) Founders of Lodges may be elevated to the Third or K.O.M. Degree, provided they have been Primos for two years at least, twelve months after foundation of
- the new Lodge. Such Founders must comply with Clause (a).

The Elevating Lodge must be financial with Grand

Lodge or Provincial Grand Lodge.

- (g) New Lodges, after twelve months, may make application to have a Founder, who may have left the district, elevated elsewhere.
- (h) The enrolment fee for a Knights' Chapter shall not be less than 15/-.
- (i) A Member of the Knight of Merit Degree not residing in the radius of a Knights' Chapter District may be enrolled at any Knights' Chapter.

Seafaring and Travelling Members. - Eligibility for K.O.M.

Degree:

(j) A seafaring or travelling Member to be eligible for the Order of Merit Degree must have been a Member of the Order for at least five years, two of which he must have been a Certified Primo. He must produce a certificate from his Minor Lodge that he has been a financial Member for the past two years.

The Rules governing a Minor Lodge shall apply as far

as practicable to all Knights' Chapters.

To be eligible for election to an office in a Knights' Chapter, a Member must be financial in his Minor

Lodge.

No Lodge shall be eligible to receive Jewels or Degrees unless the General Fund remains at not less than £30, after payment for such Jewels or Degrees has been made to the Grand Lodge, unless special permission is granted by the Grand Executive.

ROLL OF HONOUR:

Rule 92.

Qualifications:

(a) A nominee, to be eligible, must have been a Knight of the Order of Merit for at least three years and a Member of his Lodge for two years, and have attended at least 50 per cent. of his Minor Lodge Meetings from the date of his Elevation to the K.O.M. degree until his Exaltation to the Roll of Honour, and must be financial for the immediate past six months, prior to the ballot, as laid down.

He must be an enrolled Member of the Knights' Chap-

ter, where practicable.

(b) The Jewel, Sash, Apron and Gauntlets shall be supplied by the Grand Lodge to the value of not less than £21/-/-, and such sum must be forwarded to the Grand Lodge with the application for Exaltation of the Member concerned. The Jewel and Regalia shall be of uniform pattern and design as laid down by the Grand Lodge of Australasia.

An Honorary Member of the Knight of Merit Degree, on receiving the dignity of the Roll of Honour, shall be issued with a Jewel bearing a red coloured ribbon, to distinguish him from other Members of the Roll

of Honour.

Election procedure:-

(c) Prior to proceeding with the election, 28 days' notice of motion shall be given to the Lodge, provided that one or more Members are eligible for the Honour, after whilh a vote of the Lodge will be taken, by secret ballot papers, and if two-thirds of the financial Members present are favourable, nominations shall then be taken and the election of a candidate proceeded with by secret ballot papers.

Only Financial Members who have attended 50 per cent. of the Meetings during the past six months shall vote, and a majority shall decide. To be entitled to vote, a Member must have at least six months' Membership. The name and qualifications of the successful nominee, accompanied by the official form of application, together with a Certificate from the District Knights' Chapter re character and attendance, (which must be obtained from the Knight's Chapter by the City Secretary of the Minor Lodge concerned), and accompanied by a cheque for the required amount, shall then be forwarded to the Grand Secretary. Such application shall be dealt with by the Grand Executive

and forwarded to the next meeting of the Grand Lodge for endorsement or otherwise.

In areas not covered by a Knights' Chapter, the abovementioned Certificate from a Knights' Chapter shall not be necessary.

Ceremony by Roll of Honour Members:-

(d) The ceremony of installation shall be performed by a member of the Roll of Honour.

Founders:

- (e) A Founder of a new Lodge who is a Knight of Merit at time of Foundation of such Lodge, may be exalted to the Roll of Honour twelve months after foundation of the new Lodge, provided he has been a Knight of Merit for three years, and where practicable, complied with Clause (a): The Exalting Lodge must be financial with Grand Lodge or Provincial Grand Lodge. Members of the Roll of Honour not residing in the radius of a Roll of Honour Council District may be enrolled at any Roll of Honour Council.
- (f) Roll of Honour Council Officers shall be elected at the June Meeting in each year, and the Installation shall be carried out in July of each year.
- (g) To be eligible for election to Office in a Roll of Honour Council, a Member must be financial in his Minor Lodge.
- (h) The Roll of Honour is not a Degree, but is an Honour conferred on Members of the Knight of Merit Degree, for continued Loyalty and Meritorious Service to the Grand Australasian Banner.
- (i) At the expiration of his term of Office, the President of a Roll of Honour Council shall be presented with a Jewel to the value of not less than £5/5/-. A Bar to the value of not less than £1/1/- shall be presented at the end of any further term.
- (j) After five years' meritorious service as a Member of the Roll of Honour, a Member may be presented with a

Chain Collar to the value of not less than £10/10/-, provided he has attended at least 75 per cent. of the Meetings of his Minor Lodge since the date of his Exaltation.

(k) No Lodge shall be eligible to receive Jewels, Degrees or Honours unless the General Fund remains at not less than £30, after payment for such Jewels, Degrees or Honours has been made to the Grand Lodge, unless special permission is granted by the Grand Executive.

Rule 93.—GRAND JUDICIARY COMMITTEE: Composition:

The Grand Judiciary Committe shall consist of two Knights of the Order of Merit, two certified Primos and one Kangaroo, who will be appointed annually by the Grand Executive.

The Grand Executive shall appoint from time to time, Judiciary Committees as Members and Degree standing as the Grand Judiciary Committee and as otherwise decided by the Grand Executive.

RULE 94.—SUSPENSIONS AND EXPULSIONS:

Penalties for Misconduct:

(a) A certified Primo or Knight of Merit found incapable of conducting a Lodge, or evincing other incapacity, or neglecting his obligations or by refusing to take office in his minor Lodge when such office requires to be filled by a certified Primo or Knight of Merit, and there being no other available, or manifesting any conduct unworthy of the dignity he holds, may have the privileges he enjoys by virtue of his Degree revoked or suspended at the discretion of Grand Lodge, and may be further dealt with by the Grand Judiciary Committee or a Judiciary Committee.

The Grand Executive shall have power to suspend any member of the R.A.O.B., who is considered to have misconducted himself in any way unbecoming a member of the Order. Such suspension to be endorsed by Grand Lodge at their next meeting.

Any member of the R.A.O.B., G.A.B., having been expelled or suspended by the Grand Lodge, Provincial Grand Lodge, Grand Judiciary Committee or a Judiciary Committee, shall forfeit all rights and privileges appertaining to the Order, and all sections of the Royal Antediluvian Order of Buffaloes may be notified of such action.

Any member of the G.A.B. having been suspended from attending any Lodge of any other Section of the R.A.O.B., shall automatically become a suspended Member of the G.A.B.

(b) Any Member wilfully obstructing the business of the Lodge, or who is guilty of drunkenness, grossly misconducting himself, scandalously defaming a Member's character, in or out of Lodge, or making false charges, or spreading wrong reports about a Member or any conduct that, in the opinion of Grand Lodge or Grand Executive, is of an improper or unbecoming nature, or is deemed to be guilty of using the G.A.B. in a mercenary nature, or manifesting any conduct that is detrimental to the Order in general, shall be dealt with by the Grand Judiciary Committee, or a Judiciary Committee.

Any Member reported as having negligently or wilfully divulged any of the passwords, secrets, or ceremonials of the Order, may be suspended by the Grand Executive pending his appearance before the Grand Judiciary Committee or a Judiciary Committee, and dealt with, and on conviction shall be liable to expulsion from the Order, or such other penalty as the Grand Judiciary Committee or a Judiciary Committee shall determine. Any Member or Members, wishing to cite another Member or Members, for any offence committed in the Lodge, or in the precincts of the Lodge, may do so by forwarding full particulars to the Grand Secretary, including the full name and address of the Members

concerned, the time and nature of the alleged offence, and names and addresses of any witnesses involved, within 7 days of the alleged offence.

(c) Any Member charged with an offence shall be entitled to know the nature of such charge, and shall have the right of cross-examining all witnesses giving evidence against him.

He shall be entitled to call any witness he so desires. He shall have the right of giving evidence on his own behalf, and he shall also be entitled to address the Grand Judiciary Committee or a Judiciary Committee on his own behalf at the conclusion of such evidence.

(d) A Member may be suspended from the rights and privileges of his own Lodge by the votes of at least two-thirds of the financial Members present.

The offending Member shall then receive seven days' notice from the City Secretary per registered letter regarding the nature of the charge. He may then appear and refute any charge which has been preferred against him.

Should he then be absent, the charge may be proceeded with.

Sickness will be the only excuse for his non-attendance. A certificate must be produced verifying same.

(e) Should his suspension be decided upon, such offending Member shall have the right of appeal to the Grand Executive, who, if it thinks fit, shall endorse same and forward on, and it shall be heard by the Appeals Committee.

Composition of Appeals Committee:

- (f) An Appeals Committee consisting of five Members, shall be appointed by the Grand Executive, from time to time, and shall meet on occasions when an appeal is made against the findings of the Grand Judiciary Committee or a Judiciary Committee.
- (g) Any suspension or expulsion shall take effect from

the time or date of such pronouncement by the Grand Lodge, Grand Judiciary Committee, or a Judiciary Committee.

- (h) An appeal against the findings or punishments of the Grand Judiciary Committee or a Judiciary Committee may be lodged with the Grand Secretary at any time within 21 days of such findings, accompanied by a fee of 10/- which may be refunded at the discretion of the Appeals Committee.
- (i) The term expelled is used only when a brother has been removed by order of the Grand Judiciary Committee or a Judiciary Committee, or Grand Lodge. When dealt with by a Minor Lodge he shall be excluded only.

STANDING ORDERS.

Rule 95.

- (a) The order of proceedings at the ordinary meetings of the Lodge shall be in accordance with the agenda as per Rule 53.
- (b) Every brother must stand and prefix when addressing the Chair.
- (c) No interruption shall take place whilst a brother is speaking unless for the purpose of explanation or under discussion, or who shall make personal reflection.
 - Any explanation must be of short duration, and strictly to the point at issue.
- (d) The Sitting Primo shall call to order any brother who, in his opinion, is digressing from the question under discussion or who shall make personal reflections or impute improper motives to any brother.
- (e) No brother shall be allowed to speak twice on the same question except (1) the proposer in reply, and(2) when special permission is granted by the Lodge.

- (f) Any member formally seconding a motion shall not be held thereby to have spoken on the question.
- (g) No brother shall bring any contentious matter or question under consideration of the Lodge outside the general order of business except by a notice of motion.
- (h) Motions shall be taken in the order in which they stand, and if not then moved, unless postponed by special permission of the Lodge, shall be considered as having lapsed.
- (i) When a motion has been submitted, questions thereon may be asked or an amendment proposed at any time before the debate is closed.
- (j) At any stage of the discussion, the motion that the question be now put may be moved, and if seconded, must be put without debate. This motion may not be moved by a brother who has already spoken on the matter.
- (k) Any motion may be withdrawn by the mover with the consent of the seconder and a majority of the Lodge.
- (l) A motion for an adjournment of meeting, or debate, or for an extension of time of such debate, may be made at any time, provided that no brother addressing the Lodge is interrupted thereby.
- (m) When no question is before the Lodge no brother shall be allowed to speak unless he concludes his speech with a resolution.
- (n) As far as practicable the Standing Orders shall be observed by all units of the Order.
- (o) The Executive Officers of each Minor Lodge shall sign a letter of authority empowering the Grand Executive or their nominees to obtain direct from the bank, if required, the pass-book of the particular Lodge for the purpose of scrutinising same.

- (p) No refreshments shall be served until after the termination of strict business.
- (q) The bidding for harmony shall be restricted to five minutes for each item.

NOTICE TO ALL MEMBERS.

The R.A.O.B., G.A.B., Ltd. is purely a Trustee Company. Its function is to act as a permanent Trustee for all property acquired by all Units of the Grand Australasian Banner of the Royal Antediluvian Order of Buffaloes. There are no private shareholders. The only shareholders are the Minor Lodges of the Order, which hold one (1) share each.

These Rules are issued by direction of the Members of the Grand Lodge of Australasia of the Grand Australasian Banner, whose names appear hereunder:

Joseph P. Moroney, R.O.H. Grand Primo of Australasia.

Thomas N. Hamnett, R.O.H. Deputy Grand Primo of Australasia.

John J. Mooney, R.O.H. Grand Secretary of Australasia.

Edward H. McIver, R.O.H. Grand Treasurer of Australasia.

Verdun W. McMath, R.O.H. S.I.P. G.P. of Australasia.

Arthur E. English, R.O.H. Grand Chamberlain of Australasia.

Francis J. Bennett, K.O.M. Grand Tyler of Australasia.

Thomas G. Parkes, R.O.H. ... Grand Primo of Victoria.

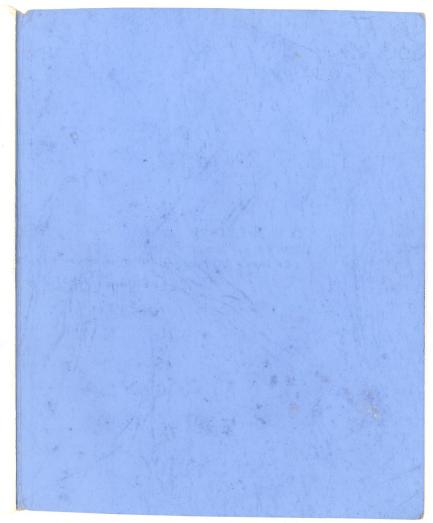
Frederick A. Curtis, K.O.M. Grand Secretary of Victoria.

David W. Wright, R.O.H. Grand Primo of Queensland.

Cecil V. Chandler, R.O.H. ... Grand Secretary of Queensland.

Arthur Talbot, R.O.H. Grand Primo of Tasmania.

Ernest E. Dix, R.O.H. Grand Secretary of Tasmania.



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